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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 11th May, 2022

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on **WEDNESDAY 1st June, 2022 at 6.00 p.m..**

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**

To consider the minutes of the following meetings held on the 5th May, 2022

Annual Meeting of the Council
Ordinary Meeting of the Council

6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of the Annual Meeting of Burnhope Parish Council held on Thursday 5th May 2022
in Burnhope Community Centre at 6:00 pm

Present

Councillors J. Box, L. Clarke, D. Coates, B. Henderson, S.J. McCormack, C.J. McCulloch and I. McKeag.

In Attendance

County Councillors D. Oliver and M. McGaun and Alderman O. Johnson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors T. Clarke, P. Luther, T. Metcalf, G. Smith and PCSO A. Tonge.

Appointment of Chair

The Clerk invited nominations for the position of Chair.

It was unanimously **RESOLVED** that Councillor D. Coates be appointed Chair for the ensuing year

Chair's Remarks

Councillor Coates thanked:

- Members of Burnhope Parish Council for their support during the past Municipal Year.
- Peter Hughes, Parish Clerk, Councillor Jan Box (Vice-Chair).
- Councillor Gordon Smith for the energy and encouragement he contributed on the practical / support side of the operation of the Parish Council including anything technical and anything where hard work is required. Such contributions were often never seen or reported.
- County Councillors Mike McGaun and Doug Oliver.
- Alderman Ossie Johnson for his continued support to the Parish Council.
- Andrew Tonge, the PCSO designated to the Parish Council, not always available for meetings of the Council, – but always contactable. Andrew is now in a position to supply updates on issues good or bad in relation to the Parish and surrounding areas.
- Alan Gibson, who stood down as a Parish Councillor at the last Election, but endeavours to help with and supply plants / shrubs and help with gardening tasks. Once again Mr. Gibson was congratulated on his British Empire Medal award.

Councillor Coates said that another strange year had passed during which, despite the difficulties, the Council had continued to try and be active and had:

- Purchased and installed a Defibrillator.
- Supported Burnhope Junior Cricket Team.
- Supported the Heritage 100 Walks.
- Continued to provide the Christmas Tree and Lights.
- Arranged for the refurbishment of the Coal Tub (located near the Pit Wheel).
- The actual siting of the “Dangerous Junction” sign near the junction of Edge Lane / Langley Lane.

Moving forward, the Chair made a reference to the following (apologising as he did so in case he had overlooked anything):

- Installing new Play Equipment adjacent to the Cricket Field.
- Pushing for progress to be made on the planned development of the Greenwood Avenue site.
- The permanent siting of the Beacon (in conjunction with Lanchester Parish Council).
- The Queen’s Jubilee Celebrations (in conjunction with Lanchester Parish Council).
- A proposed Solar Energy Farm. A Drop-In session had been held in the Community Centre to outline the proposed scheme. A formal application had yet to be submitted to Durham County Council so much remains to be done.

Appointment of Vice-Chair

It was **RESOLVED** that Councillor J. Box be appointed Vice-Chair for the ensuing year

Parish Precept

The Clerk reported that the Parish Precept for 2022/2023 was £7,500 plus £573 Local Council Tax Reduction Scheme payment.

Cheque Signatories

RESOLVED that all members of the Parish Council be appointed cheque signatories.

Dates of Meetings

RESOLVED that, wherever possible, all meetings of the Parish Council will be held on the first Thursday of each month with the exception of the recess months of August and January.

Appointments to Outside Bodies

RESOLVED that the following appointments be made to outside bodies: -

Organisation	Parish Council Representative
Burnhope Partnership	Councillor B. Henderson
Burnhope Community Centre	Councillor J. Box
Smaller Councils' Committee	No nominations
HAGGRID	Councillor B. Henderson
Mid Durham Area Action Partnership	Councillor J. Box
Friends of Burnhope War Memorial	Councillors J. Box, D. Coates S, J. McCormack, C. J. McCulloch and G. Smith.